



Nominating Committee Meeting Minutes – December 18, 2019 Arcata Co-op Conference Room

Present

Board: Kirsten Lindquist (NC Chair), Cheri Strong, Laura Wright, Colin Fiske, James Kloor

Staff: Emily Walter, Joel Bradfield

Members:

1. Welcome and Review

The meeting commenced at 6:01pm by Kirsten.

2. Approve Minutes

Consensus to approve the October 2019 Nominating Committee minutes.

3. Board Orientation

The board members in attendance approved of the board orientation that took place one hour prior to the first board meeting.

There are two areas the board would like to focus on and be trained in.

- 1) How to write and re-write bylaws.
- 2) Financial review (February Board Meeting 20-minutes)

- History of the Co-op – including the most current history
- Co-op Trivia event as a member engagement (MAC)
- HR Training – all the board – we’ve all received this information

ACTION: Emily will contact Michelle about an HR training / reference

4. Board Retreat

A retreat is being planned with management and the board to talk about visions, goals and priorities.

James plans on working with Sean to create an outline for the retreat.

- The board wants to get to know the management team better
 - o Trust building
- Kirsten is interested in helping with the design of the retreat
- A meeting will be scheduled in early January to start planning the retreat.

ACTION: James will include Kirsten in meetings with Sean to plan the retreat

5. Agreements

Next meeting Thursday, March 26, 6-8pm

6. Next Agenda Items

- Start planning timeline for 2020 election

Meeting adjourned at 6:50pm by consensus.

Minutes by Emily Walter